



APPLICATION FORM FOR ADVANCE RULING OF A CO-PRODUCTION PROJECT

87 Central Street Houghton 2198	Tel: +27 11 483 0880 Fax: +27 11 483 0880 Web: www.nfvf.co.za	Private Bag X04 Northlands 2116
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FOR OFFICE USE ONLY	
REFERENCE NUMBER	DATE OF RECEIPT / DATE STAMP

A.	APPLICANT AND PRODUCTION DETAILS
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A1.	TITLE OF PROJECT	
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A2.	CONTACT PERSON FOR THIS FILE (please sign last page of this application form)	
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A3. DETAILS OF SOUTH AFRICAN COMPANY		
	<ul style="list-style-type: none"> TITLE OF PROJECT / PREVIOUS TITLE OF PROJECT (if any) 	
	<ul style="list-style-type: none"> NAME OF SOUTH AFRICAN COMPANY/IES (if more than one, please annex details of others) 	
	<ul style="list-style-type: none"> TYPE OF CORPORATE ENTITY (eg PTY LTD, Partnership, Special Purpose Vehicle (SPV ETC) (if more than one, please annex details of others) 	
	<ul style="list-style-type: none"> DATE OF INCORPORATION OF THE PRODUCTION COMPANY 	
	<ul style="list-style-type: none"> REGISTRATION NUMBER 	
	<ul style="list-style-type: none"> BUSINESS ADDRESS 	Physical Address
		City
		Code
		Country
		Tel
		Fax
		E-mail
		Postal Address
		City
		Code



A4. NAME OF HOLDING COMPANY			
Name of Holding Company (if applicable)		Name of Foreign Holding Company (if applicable)	
Company Registration Number		Company Registration Number	
Date of Incorporation		Date of Incorporation	
Business Address		Business Address	
Tel	+	Tel	+
Fax	+	Fax	+
E-mail		E-mail	



A5. FOREIGN PRODUCTION COMPANY		
• NAME OF FOREIGN PRODUCTION COMPANY / IES (if more than one, please annex details of others)		
• TYPE OF CORPORATE ENTITY (eg PTY LTD, Partnership, Special Purpose Vehicle (SPV ETC) (if more than one, please annex details of others)		
• DATE OF INCORPORATION OF THE PRODUCTION COMPANY		
• REGISTRATION NUMBER		
• BUSINESS ADDRESS	Physical Address	
	City	
	Code	
	Country	
	Tel	
	Fax	
	E-mail	
	Postal Address	
	Code	
• FOREIGN PRODUCER		

HAS THIS PROJECT ALREADY BEEN SUBMITTED TO THE NATIONAL FILM AND VIDEO FOUNDATION OR ANY OTHER GOVERNMENT DEPARTMENT?	
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
If Yes, please specify	



CATEGORY		GENRE		ORIGINAL LANGUAGE		DUBBED VERSION	
Feature Film		Sci-Fi		English		English	
Documentary		Family		French		French	
Short		Children		German		German	
Pilot		Drama		Italian		Italian	
One-off		Other		Other		Other	
Mini Series		Please specify		Please specify		Please specify	
Series		_____		_____		_____	
MOW		_____		_____		_____	

SHOOTING FORMAT

VIDEO			FILM			MULTIMEDIA	
Betacam			16 mm			DC - ROM	
Digital Betacam			Super 16 mm			DVD	
High Definition			35 mm			Online	
DVDcam			Super 35 mm			Other	
Other			Other			Please specify	
Please specify			Please specify			_____	
_____			_____			_____	
_____			_____			_____	



B.	LOCATION DETAILS
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Location, Dates and Duration of Shooting / Key Animation									
COUNTRY	DATE			DATE			DURATION (in days)		
	Year	Month	Day	Year	Month	Day	Year	Month	Day
		FROM			TO				
	Year	Month	Day	Year	Month	Day			Total Duration
	Year	Month	Day	Year	Month	Day			Total Duration
	Year	Month	Day	Year	Month	Day			Total Duration
	Year	Month	Day	Year	Month	Day			Total Duration



	NAME OF FACILITY	GEOGRAPHICAL LOCATION									
						DATE					DURATION (in days)
POST PRODUCTION SOUND				FROM				TO			
			Year	Month	Day		Year	Month	Day		Total Duration

	NAME OF FACILITY	GEOGRAPHICAL LOCATION									
						DATE					DURATION (in days)
POST PRODUCTION VIDEO				FROM				TO			
			Year	Month	Day		Year	Month	Day		Total Duration

	NAME OF FACILITY	GEOGRAPHICAL LOCATION									
						DATE					DURATION (in days)
POST PRODUCTION SFX				FROM				TO			
			Year	Month	Day		Year	Month	Day		Total Duration



C. RIGHTS AND CHAIN OF TITLE

The Applicant must be the originator of the script, treatment or outline concerned, or be the holder of copyright or have an option to the rights in any and all works on which the project is to be based. Please include Chain of Title documentation and proof of copyright.

If the screenplay is based on an original work			
Title of Original Work	Author	Nationality	Original Language



D.	PARTICIPATION – FICTION AND DOCUMENTARIES
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Participants Fiction / Documentary	Surname	First Name (s)	Gender	Race	Nationality (please state citizen / permanent resident)	Passport / Identity Number
SOUTH AFRICAN PRODUCER (S)						
FOREIGN PRODUCER (S)						
EXECUTIVE PRODUCER (S)						
HEAD SCRIPTWRITER						
SCRIPTWRITER (S)						
DIRECTOR (S)						
DIRECTOR (S) OF PHOTOGRAPHY						
PRODUCTION DESIGNER						
PICTURE EDITOR (S)						
MUSIC COMPOSER						



E. PARTICIPATION – ANIMATION

Participants Animation	Surname	First Name (s)	Gender	Race	Nationality (please state citizen / permanent resident)	Passport / Identity Number
SOUTH AFRICAN PRODUCER (S)						
FOREIGN PRODUCER (S)						
EXECUTIVE PRODUCER (S)						
HEAD SCRIPTWRITER						
SCRIPTWRITER (S)						
DIRECTOR (S)						
STORYBOARD SUPERVISOR (S)						
DESIGN SUPERVISOR / ART DIRECTOR (S)						
CHARACTER MODEL SUPERVISOR (S) (3D)						
MOTION CAPTURE SUPERVISOR (S)						
ANIMATION DIRECTOR (3D)						
MUSIC COMPOSER (S)						
PICTURE EDITOR (S)						



G. PARTICIPATION – FINANCING		
SOURCES OF SOUTH AFRICAN FINANCING	Specify Legal Name of Company or Organisation	Amount in Rand
Funding:		
• Development – Loan / Grant / Equity		
• Production – Loan / Grant / Equity		
DTI Film and Television Production Rebate		
Equity Investors		
Loan / Debt Finance		
South African Private Investors		
Other Funds and Donors		
South African Distributor		
South African Broadcaster (s)		
Confirmation of Bank Financing		
Deferrals		
Other (s) (please specify)		



Sources of Foreign Financing	Specify legal name of company or organisation	Amount in Rand	Amount in Foreign Currency
Funding :			
• Development – Loan / Grant / Equity			
• Production – Loan / Grant / Equity			
Loan / Debt Finance			
Equity Investment			
Sales and Leaseback			
Foreign Distributor (s)			
Foreign Broadcaster (s)			
Private Funds			
Public Funds			
Tax Credit (s)			
Other (s) Please specify			
Foreign Production Financing		% R	
Total Estimated Production Funding		100% R	



H. DETAILS ON THE SOUTH AFRICAN COMPANY (IES)

SHAREHOLDERS OF THE SOUTH AFRICAN PRODUCTION COMPANY (IES)					
Legal name (individual, corporation, partnership or sole proprietorship)	% of shares held	Gender	Race	Nationality	South African ID or Passport number

DIRECTORS AND OFFICERS OF THE SOUTH AFRICAN PRODUCTION COMPANY (IES)					
Last Name	First Name	Designation	Gender	Race	South Africa ID or Passport Number



HOW MANY PERMANENT EMPLOYEES IN THE PRODUCTION COMPANY (IES) (FOR STATISTICAL PURPOSE)					
Position held	Number	Black		White	
		Male	Female	Male	Female
Executive Management					
Senior Management					
Creative Staff					
Technical Staff					
Administrative Staff					

AUDITORS FOR SOUTH AFRICAN PRODUCTION COMPANY (IES)				
Name	Address	City	Postal Code	Telephone

LEGAL COUNCEL FOR SOUTH AFRICAN PRODUCTION COMPANY (IES)				
Name	Address	City	Postal Code	Telephone



FINANCIAL INSTITUTION WHERE SOUTH AFRICAN PRODUCTION COMPANY (IES) BANK				
Name	Branch	Account Number	Telephone	Contact Person

LEGAL COUNCEL FOR FOREIGN PRODUCTION COMPANY (IES)				
Name	Address	City	Postal Code	Telephone

AUDITORS FOR FOREIGN PRODUCTION COMPANY (IES)				
Name	Address	City	Postal Code	Telephone



FINANCIAL INSTITUTION WHERE THE FOREIGN COMPANY (IES) BANK				
Name	Branch	Account Number	Telephone	Contact Person



IN ADDITION TO THIS APPLICATION FORM, THE NFVF REQUIRES OTHER DOCUMENTS TO COMPLETE ITS ASSESSMENT OF YOUR APPLICATION. PLEASE TICK THE LEFT HAND COLUMN BELOW TO CONFIRM THAT THE RELEVANT DOCUMENT HAS BEEN SUBMITTED.

	Application Form	
	Signed copy of the Co-production agreement*	A draft agreement may suffice at this stage, but before completion of the film, we must have a fully signed copy. An Option agreement. May suffice for an advance ruling of a co-production project or in a case where there are many writers/owners a summary report with the cover pages (front pieces) and signature pages of the relevant agreements, and full Chain of Title report where relevant.
	Signed copy of an Assignment of Title and full Chain of Title or full Chain of Title Report*	
	One copy of the full script	A synopsis and/or treatment may suffice at this stage, but before completion of the film we must have the full script. A shooting schedule for the entire shoot is required, regardless of the countries where filming is taking place. This is also required in addition to the budget
	Shooting Schedule	
	Full Budget (not just top-sheet)	
	Contracts with primary cast and crew	
	Incorporation documents or registration certificate of the South African production company (ies)*	
	Company's organizational chart, list of the main shareholders, shareholders agreement, company's financial statement for all directly connected companies (documents required once per calendar year)	
	Resumes of scriptwriter(s), director(s) and producer(s)	



	Legible photocopy of passports birth certificate or other identification documents providing proof of citizenship for all key personnel and all key cast and crew	
	Contract(s) with South African and foreign director(s)	
	Contract(s) with South African or foreign music composer(s)	
	Contract(s) with performer(s) of third country party(ies), if applicable	
	Budget Summary (in Rand) including both the South African and foreign shares. *	
	Detailed budget (in Rand) indicating cost breakdown by country (including third-party expenses by co-producer, if applicable). *	
	Itemized financial structure (in Rand) for the South African co-producer indicating sources of financing	
	Itemized financial structure (in Rand) for the foreign co-producer indicating sources of financing	
	Temporary credit list identifying participants with their nationalities.	
	Detailed production schedule giving the dates and locations of shooting for each phase of the co-production.	
	Scenario (last version).	
	Subcontracting agreement in the case of animation projects	
	Agreement with a South African distributor.	
	Agreement with a foreign distributor	
	Agreement(s) with South African broadcaster(s).	
	Agreement of equity investments from different Funds and programs. Agreement of financial banking, if applicable.	
	Agreements linked to deferrals costs, if applicable.	



The Co-production department may ask for other documents, which are deemed necessary to assess the application.

The NFVF reserves the right to request any document that is directly or indirectly pertinent to the assessment necessary to determine the eligibility of the South African producer(s) and the project. Please be advised that during the review of your project, the Applicant may be required to provide additional documentation.

NFVF retains the right to keep on file all written material submitted by the applicant in support of an application.

NFVF is subject to the Promotion of Access to Information Act, No.2 of 2000 but all confidential company information will remain confidential.

SOUTH AFRICAN PRODUCER STATEMENTS

The undersigned authorized representative of the Applicant

- authorizes the NFVF to discuss the application with the NFVF auditor(s), legal counsel, actual or proposed financier(s) and financier(s), representative(s) of foreign authorities and any other person(s) or entity(ies) connected with the application or project
- authorizes the NFVF or its authorized representative(s) to perform audits of the project,
- declares that the South African producer has not entered into any oral or written agreement or side deal that conflicts with any of the provisions of this application
- has made and shall make full disclosure to the NFVF of any potential litigation that is likely to jeopardize the project or be detrimental to the project, declares that the information provided herein and attached is accurate and complete, and that the project complies and will continue to comply with South African laws.



SOUTH AFRICAN APPLICANT

			Year / Month / Day
Last Name	First Name	Signature	Date

COMPANY STAMP (if available)