



national film and video foundation  
SOUTH AFRICA

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www.nfvf.co.za

Ref. No

Date of Receipt

**FILM FUND: APPLICATION FORM – FESTIVAL FUNDING**

**A. NAME OF FESTIVAL:**

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**B. GENRE/FOCUS (e.g. documentary):**

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**C. COMPANY DETAILS:**

Company Name:

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Registration Company Number:

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Physical Business Address:

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Postal Address:

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Contact Name:

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Home Telephone:

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Work Telephone:

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Cell phone:

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Facsimile:

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e-mail:

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**I/We declare that the information provided herein and in the supporting documentation appended to this application is accurate.**

**SIGNATURE(S):** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**FESTIVALS FUNDING BUDGET BREAKDOWN**

- It is not necessary to complete all classifications, only those relevant to your specific request for support.
- NFVF does not fund retrospectively.
- NFVF reserves the right to negotiate amendments to this budget as a condition of the provision of funds.

Item	Company's Contribution	NFVF's Investment		Other Funding
	Cash	Previous	Requested	Committed
Overheads/Administration				
Salaries				
Marketing and Publicity				
Travelling				
Accommodation				
Film Costs				
Festival Guests				
Awards				
Juries Honorarium				
Freight Costs				
Opening Night Reception				
Closing Night Reception				
Venue Costs				
Workshops				
Outreach Programmes				
Equipment hire				
Insurance				
Audit/accounting/finance/legal				
Contingency @ 5%				
Sub-Totals				
<b>TOTAL FESTIVAL BUDGET:</b>				

***Please submit the following with the application form:***

- A one to two page of a letter of motivation, showing the benefit for the filmmakers attending the Festival.
- A one page motivation on how the attendance at the festival will fit into the NFVF aims and objectives and Festivals Plan.
- A detailed budget in addition to the budget template provided above.
- A detailed finance plan with names and amounts of companies approached for funding.
- The profile of the Festival.
- A profile of the applicant;
- A certified copy of identity or passport
- A certificate of incorporation
- A detailed report on the previous year's festival if applicable.

***PLEASE NOTE:***

***-Submit four copies of the application.***

***-Submit your application at least six months before the festival occurs.***

- Attach relevant information;
- Do not fax or e-mail applications;
- NFVF has previously experienced problems with contacting applicants at addresses and contact numbers provided. Should the applicant or recipient not be contactable for 2 months at the given address or contact number from the date of receipt or grant the application or the grant will be cancelled, should there be a change of contacts the onus is on the applicant to notify NFVF
- No applications shall be returned to the applicant;
- Do not submit any extra material, e.g. videos, photographs, etc (unless requested);
- Should the applicant become the recipient, she/he will be the signatory of the contract and/or on behalf of the company
- Proposals that do not adhere to the above criteria will be disqualified.

**ACCESS AND EQUITY**

The NFVF aims to provide equitable access by South Africans to its funding initiative regardless of their racial background, culture, sex, physical or intellectual disability. In order to assist in monitoring performance in this regard and comply with statutory obligations it would be greatly appreciated if you would complete the following details and include it with your application. Statistics generated from this information will be presented in aggregate form and will not form part of your application.

Project Title: _____				
Your Name: _____				
Date: ___/___/_____		Date of Birth: ___/___/_____		
Please tick with an X in the appropriate box.				
Are you male or female?	M	<input type="checkbox"/>	F	<input type="checkbox"/>
Race?	B	<input type="checkbox"/>	W	<input type="checkbox"/>
Do you have any physical disability?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Are you a South African citizen?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Are you a South African resident?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Which Province are you from?	_____			