



**national film and video foundation**  
SOUTH AFRICA  
an agency of the Department of Sport, Arts and Culture

## **CHIEF FINANCIAL OFFICER: JOB ADVERT**

**Position:** Chief Financial Officer

**Duration:** 5 year Fixed-Term contract

**Reporting to:** Chief Executive Officer

**Job Ref:** RECR/CFO/12012025

The Chief Financial Officer will develop and oversee the implementation of the financial processes and systems, ensuring effective financial management of the National Film and Video Foundation in line with PMFA and Treasury Regulations.

### **Qualifications:**

- BCom Hons with articles or CA(SA)
- Membership to a professional association is desirable
- 10 years of relevant work experience at a senior management level

### **Key Responsibilities:**

Demonstrated skills, knowledge and experience in the following:

- Conduct annual strategic planning of finance according to the Medium-Term Expenditure Framework (MTEF)
- Develop financial strategy and give input into the organisational strategy
- Oversee and lead in the development and monitoring of the implementation of finance policies and procedures in line with PFMA and Treasury Regulations to ensure compliance
- Develop and implement a fundraising strategy to raise additional funding together with the Marketing and Production departments

- Develop, implement and maintain the financial systems of the organisation
- Prepare all aspects of the annual operating budget and Annual Financial Statements in accordance with Generally Recognised Accounting Principle (GRAP)
- Manage internal controls and establish and maintain a risk management system
- Manage the submission of monthly, quarterly and annual financial reports
- Manage annual external audits and dealing with the Auditor General (AG)
- Manage the Supply Chain Management of the organisation to comply with Treasury Regulations
- Provide reports to the CEO, Audit Committee and NFVF Council
- Provide support to internal stakeholders i.e. NFVF Employees; Audit Committee; NFVF Council and Internal Auditors
- Provide support to key external stakeholders i.e. Department of Arts and Culture (DAC); Auditor General (AG) and the South African Film Industry
- Manage staff and administer performance management for all direct reports

#### **Requirements:**

- Must have sound financial management, strategic leadership, budget and treasury experience
- Must have good knowledge of the Public Finance Management Act (PFMA), the Preferential Procurement Policy Framework Act (PPPFA), National Treasury guidelines as well as other relevant prescripts within the public sector
- In-depth knowledge of risk management practice
- Practical knowledge of the auditing environment will be an added advantage
- Knowledge and experience the film industry would be an added advantage
- Demonstrate high integrity and honesty
- Ability to strategize and solve problems
- Strong leadership and organizational skill

Suitably qualified and experienced candidates are invited to submit their abridged curriculum vitae via email to [vacancies@nfvf.co.za](mailto:vacancies@nfvf.co.za) no later than **07 February 2026** at **16h00**, quoting a relevant reference number.

## **Important Notes:**

- Suitable candidates will be subjected to a Qualification verification, Employment verification, ID Verification and Credit checks.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

No late applications will be accepted.

Applications not responded to within 30 days of the closing date must be considered unsuccessful.

The NFVF reserves the right not to make an appointment.

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### **Councillors:**

Mr. Leon van Nierop (Chairperson); Mr. Mthokozisi Radebe (Deputy Chairperson); Ms. Andrea Gordon; Mr. Simon Clarke;  
Ms. Omphemetse Mokgosi; Mr. Tony Ferreira; Ms. Siphosethu Mtamzeli; Mr. Chad Louw;  
Ms. Nondumiso Madlala; Ms. Nobuntu Dubazana; Mr. Yazeed Kamaldien;  
Acting Chief Executive Officer: Ms. Onke Dumeko

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